

Student/Parent Portal

Most Common Registration Issues for Students and Parents

<u>Question</u>: When I try to log-in to my account, I receive the following message.

<< Previous Next >>	Login Page		
Step 3			
You must now confirm your email address before continuing			
The email address, maximum 2 @yahoo.com, is already assigned to an account but that account is still pending verification. Another confirmation email has been sent. Please open the email and follow the instructions.			
An email has been sent to your email address. Please open your email and follow the instructions. You must do this before continuing this process.			

<u>Answer</u>: Check your email account again and look for a message asking you to verify your registration. Be sure to check your junk mail folder, too. Open the email message and click the link to verify your request for an account. You should then log back in to the portal and complete the registration process using the student home phone number, ID, and verification passcode provided by the school.

<u>Question</u>: When I try to enter this information as part of the registration process, I get a message that the information does not match. Why? This is the information the school provided.

Return to Main Menu		
Next >>		
Step 1		
Student Verification		
Please Enter The Following Information About Yourself		
Student Permanent ID Number:		
Student Home Telephone Number:		
Verification Code:		

<u>Answer</u>: Often times the information on this screen will be rejected because of an out of date phone number. The phone number must match what is in Aeries, so double-check the phone number and update Aeries if the number is incorrect.

Another cause for this message is use of the wrong verification code. You need to use the one provided by the Aeries query letter and NOT the one provided in the confirmation email you receive upon registration.

Question: Why won't it accept my login?



<u>Answer:</u> The password you have created is case-sensitive, so if you used a capital letter when creating it, you need to use that same formatting. If you are still not able to login, click the "Forgot Your Password" link and reset it.

<u>Question:</u> I am trying to create an account, but at the second step I get this screen.

	<< Previous Next >>	<u>Login Page</u>		
Step 2				
Account Information				
The email address, james.fowler@sausd.us, is already assigned to an				
active account. If you have forgotten your password, please use the 'I Forgot My Password' link on the login page.				
Email Address:	james.fowler@sausd.us			
Verify Email Address:	james.fowler@sausd.us			
Choose Password:	•••••			
Retype Password:	•••••			
A verification email will be sent to your email address from donotreply@sausd.us. Before continuing, Please add this email address to your "contacts" or "safe senders" list to ensure you receive this email.				

<u>Answer</u>: That email address has been used to create an account already. Go back to the login screen and click "Forgot Your Password" to reset it.